



Big Haynes Creek Wildlife Festival

Exhibitor Application

August 25-26, 2012

Deadline: June 2, 2012



Dear Prospective Exhibitor,

The Georgia International Horse Park and the City of Conyers are delighted to have your interest in the 6th Annual Big Haynes Creek Wildlife Festival. The festival will be held on August 25-26, 2012 at the Georgia International Horse Park's Grand Prix Plaza overlooking the Grand Prix Stadium that was used during the 1996 Centennial Olympic Games for Equestrian events. The Georgia International Horse Park is located across Centennial Olympic Parkway from the Big Haynes Creek Nature Center, offering the public access to walking trails, a canoe launch, discovery educational stations and observatory outlooks over the wetlands.

About Our Festival...

The purpose of the festival is to promote enjoyment and understanding of the outdoors through art, crafts, entertainment, demonstrations, fun and games. The festival also celebrates the Big Haynes Creek Nature Center and all the outdoor activities it offers to the public. The event appeals to the entire family as it offers wildlife exhibits, demonstrations, hands-on activities, local performances, children's activities, arts, crafts and more. This event also includes a Birds of Prey Show, Reptile Shows, and a Living History exhibit. The festival also includes an Artist Market featuring hand-made items. Another portion of the festival features commercial displays from various types of companies that provide ways for people to enjoy the outdoors. Children can enjoy themselves on many rides, games, and art activities. The festival will charge an entrance fee of \$5 per person as guests enjoy free parking.



We invite you to join us at the Big Haynes Creek Wildlife Festival as we get WILD and enjoy all the outdoors has to offer!

As an Exhibitor...

Please read over the entire application and information before filling out your application. The space rental is required at the time of your application.

Electricity is an additional charge and is very limited inside the Park.

Send only one check or money order to cover all fees. **THIS CHECK WILL BE DEPOSITED UPON RECEIPT** regardless of acceptance. In the event that your application is not accepted by the festival jury, a full refund of the required advance space rental and electrical fee (when applicable) will be refunded. The jury fee will be withheld. Make your check payable to THE GEORGIA INTERNATIONAL HORSE PARK. (\$30 charge applies to any returned check).



Mailing Address:

Big Haynes Creek Wildlife Festival
1996 Centennial Olympic Parkway
Conyers, GA 30013
770-860-4190



EXHIBITOR INFORMATION

Entry Deadline.....June 2, 2012

Making this deadline places exhibitors in the first jury pool.

Late fee of \$25 after this date applies

Jurying Begins.....June 13, 2012

Acceptance Notification.....July 16, 2012

This date applies only to those applications that met the deadline.

Exhibitor Setup

Friday, August 24....10:00AM-8:00PM

Saturday, August 25....6:00AM-9:00AM

Festival Days

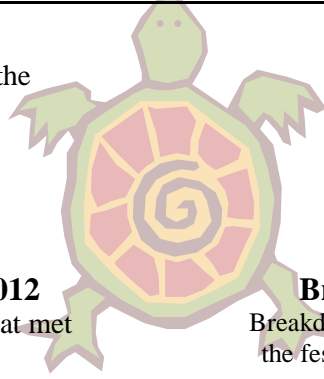
Saturday, August 25, 2012

Sunday, August 26, 2012

Open to the public....10:00AM-5:00PM

Breakdown on Sunday ONLY5:00PM

Breakdown cannot begin until the majority of the crowd clears the festival area (NO EARLY DEPARTURES ALLOWED)



Rules and Regulations

The Big Haynes Creek Wildlife Festival reserves the right to make final interpretation of all rules. **An application is a commitment to show.** NO REFUNDS WILL BE MADE FOR CANCELLATION OR REMOVAL FOR CAUSE. In an event of unforeseen circumstances, the show may be terminated at the discretion of the Director. No refunds will be made for bad weather.

1. Items not in the category for which applied will not be permitted in the show.
2. Within the art and craft section of the festival, items not created by the exhibitor will not be permitted to show. Resale of wholesale items (buy/sell), commercially manufactured products, mass produced items and kits ARE NOT PERMITTED in this section and will result in immediate dismissal without refund.
3. Art and craft exhibitors must submit a total of (5) pictures. One picture must represent your work as it is displayed; one must represent a workshop photo of the artist creating their work; the other three need to represent your items as an accurate representation in size, style, and quality of work. In order for your pictures to be returned to you, place a self addressed, STAMPED envelope with your application. The festival will not be responsible for responding in any manner to an applicant who fails to provide this return envelope with sufficient postage. Please note that jury decisions are based on your photos and information provided with your application. Please send the best photos you have available.
4. Art and craft, commercial and non-profit exhibitors are not allowed to sell or give away concession food items or drinks. The Georgia International Horse Park has contracted with Proof of the Pudding by MGR as the exclusive concession and catering provider. Only food vendors approved by Proof of the Pudding by MGR are allowed to sell concession items and drinks. Any other exhibitor selling or giving away concession items or drinks will be removed from the festival without refund.
5. Exhibitors in the commercial category must submit a total of (3) pictures representing the product or products you wish to display and/or sell.
6. Non-profit exhibitors must provide documentation of non-profit status.
7. The APPLICATION DEADLINE IS June 2, 2012. Applications received post-marked after this date will be charged a \$25 late fee and will not be placed with the first jury selections. This may result in certain categories closing.
8. Exhibitors may only show and sell work in the category in which they have been accepted. Any items of work not listed on the application, not accepted, and/or not created by the exhibitor must be removed from the show.
9. Each booth space is 10x10. Each exhibitor must keep within the 10x10 assigned space unless additional space has been purchased.
10. Booths must be neat in appearance and not distract from neighboring displays. Each space must be left clean at the end of the day. The Big Haynes Creek Wildlife Festival is not responsible for damage to personal property during the event. Overnight security is provided on Friday and Saturday nights.
11. **All exhibitors will be required to supply their own tents, tables, chairs, electrical cords, etc.**
12. Exhibitors are not allowed to stake tents into the asphalt or concrete on the show grounds.
13. Exhibitors are required to handle their own Sales Tax.
14. Booths must be manned at all times and exhibit their work for the entire festival day. Exhibitors may not remove their work until the end of the festival day on Sunday. Vehicles will not be allowed onto the festival plaza for loading until the City of Conyers Police Department determines the plaza is safe for vehicle traffic. This may take some time and your patience is appreciated. It is best to break down your booth prior to retrieving your vehicle from vendor parking.
15. All exhibitors must sign the release statement in order for the application to be accepted.
16. All artists and crafters must sign the Guarantee of Product statement in order for the application to be accepted.
17. Electricity is a PAID amenity. You must pay when you apply. Electricity is extremely limited and cannot be guaranteed.
18. Gas powered generators are strictly prohibited.
19. Checks post-dated or returned unpaid by the bank will result in IMMEDIATE DISQUALIFICATION, and a fee of \$30 will be charged.
20. The Big Haynes Creek Wildlife Festival reserves the right to reject any organization whose presentation, goals or objectives may be offensive and not in the best interest of the community.
21. Pets are not allowed in the festival area at any time.
22. No sound equipment such as radios, tape decks, CD players or stereos is allowed in exhibit area unless pre-approved.
23. Vehicles are not allowed in the festival area after setup time is over or during the festival.
24. An exhibitor failing to meet all of the requirements and regulations may be asked to leave the festival area or will be disqualified.



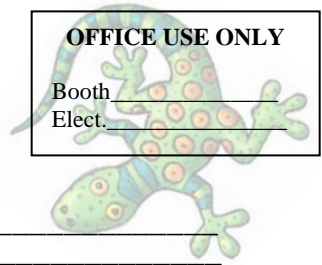
Big Haynes Creek Wildlife Festival

Exhibitor Application

Please detach the application and send with payment, pictures, and signature(s) to:
1996 Centennial Olympic Parkway, Conyers, GA 30013

OFFICE USE ONLY

Booth _____
Elect. _____



EXHIBITORS NAME: _____
 BUSINESS/ORGANIZATION _____
 ADDRESS _____ CITY/STATE/ZIP _____
 PHONE (H) _____ PHONE (MOBILE) _____
 PHONE (W) _____ EMAIL ADDRESS _____

Did you participate in the 2011 Big Haynes Creek Wildlife Festival? _____
 If yes, would you like to be placed in the same booth space? _____ What was your 2011 booth location? _____
 Please list any booth requirements or requests. _____

****PLEASE NOTE THAT EVERY EFFORT WILL BE MADE TO ACCOMMODATE THE NEEDS OF EACH EXHIBITOR, BUT NO GUARANTEES CAN BE MADE DUE TO LIMITED SPACE****

Please check the appropriate exhibitor category, and fill out information and fees accordingly!
see back of page for category details and important signature requirements

Arts and Crafts

Describe the work to be exhibited: (please be specific, include all items that you wish to be juried. Include range of prices)
 use additional paper if needed

If you need electricity, please list items needing electricity: _____

Number of Booths _____ x	\$100.00	=	
Jury Fee (Required)	\$10.00	=	\$10.00
Electricity Fee at Number of Booths _____ x	\$30.00	=	
Late Fee (If Postmarked After June 2, 2012)	\$25.00	=	
TOTAL AMOUNT ENCLOSED		=	

Commercial

Please circle what applies. Exhibitor will have... **items for sale** **display only** **demonstration**

Describe your activity: (please be specific, include all items or activities that you wish to be juried)
 use additional paper if needed

If you need electricity, please list items needing electricity: _____

Number of Booths _____ x	\$400.00	=	
Jury Fee (Required)	\$10.00	=	\$10.00
Electricity Fee at Number of Booths _____ x	\$30.00	=	
Late Fee (If Postmarked After June 2, 2012)	\$25.00	=	
TOTAL AMOUNT ENCLOSED		=	

Non-Profit ***must supply non-profit status documentation with application***

Please circle what applies. Exhibitor will have... **items for sale** **display only** **demonstration**

Describe your activity: (please be specific, include all items that you wish to be juried)
 use additional paper if needed

If you need electricity, please list items needing electricity: _____

Number of Booths _____ x	\$50.00	=	
Jury Fee (Required)	\$10.00	=	\$10.00
Electricity Fee at Number of Booths _____ x	\$30.00	=	
Late Fee (If Postmarked After June 2, 2012)	\$25.00	=	
TOTAL AMOUNT ENCLOSED		=	

FOR OFFICE USE ONLY

Date Received _____ Category _____ Sub-Category _____
Rankings _____ Overall Rank _____
Accepted _____ Declined _____ Restrictions _____
Notes: _____

Categories Include...

- ★ **Art and Craft Exhibitors:** All artwork must be original art and/or handmade by the artist or crafter. All artist and crafter applications will be juried. Acceptance is not guaranteed to anyone. Each applicant must submit 5 color pictures with each application. One picture must represent your work as it is displayed; one picture must be a workshop photo (a photo of you working in your workshop or wherever you create your works of art); the other three pictures need to represent your items as an accurate representation in size, style and quality of work. If you wish for your pictures to be returned to you, place a self addressed, STAMPED envelope with your application. Pictures will be returned after the close of the festival. The festival will not be responsible for responding in any manner to an applicant who fails to provide this return envelope with sufficient postage. Commercial, manufactured, or kit merchandise is prohibited within this category. If you are not selected, you will be reimbursed your booth fee. It is wise to apply by the deadline in order to be placed in the first jury pool. After the first round of jury selections, many categories will close. The festival will not have a waiting list.
- ★ **Commercial Exhibitors:** Exhibitors may display commercial information and sell commercial products related to outdoor living or enjoyment. **Within this category, the festival encourages and suggests that exhibitors provide guests with an activity or demonstration.** This attracts festival goers to your booth locations and provides an interactive experience. Please describe this activity in detail along with your application form. Commercial exhibitors must also go through the jury process. If you are not accepted, you will be reimbursed your booth fee. Commercial space is very limited.
- ★ **Non-Profit Organizations:** Groups may display literature/projects that the group undertakes and supports. Non-Profit groups wishing to sell items must NOT sell items that will compete with any hand-made item sold by an artist or crafter. **Within this category, the festival encourages and suggests that exhibitors provide guests with an activity or demonstration.** This attracts festival goers to your booth locations and provides an interactive experience. Please describe this activity in detail along with your application form. Exhibitors must provide non-profit documentation with the application. Non-Profit applications will be juried. If not accepted, you will be reimbursed your booth fee.

Different Applications are needed if you are one of the following:

Food Vendor or Entertainment

Please contact the Horse Park at 770-860-4190 or visit www.bighaynescreekwildlifefestival.com

Important Signatures

Release Agreement

(all exhibitors must sign)

I do hereby release, acquit and forever discharge The Big Haynes Creek Wildlife Festival and the City of Conyers, its agents, servants, successors and assigns and all other persons, firms and corporations from any and all actions, causes of action, claims, demands, damages, costs, loss of service, expenses and compensations, which I may acquire or may accrue, arising out of any events taking place August 25-26, 2012 or otherwise connected with the 2012 Big Haynes Creek Wildlife Festival. I further agree to hereby indemnify The Big Haynes Creek Wildlife Festival and the City of Conyers, its agents, servants, successors and assigns and all other persons, firms and corporations against any and all claims, demands, damages or causes of action, both legal and equitable, asserted by any third party, their employees, agents, servants, successors and assigns arising from the events taking place August 25-26, 2012 or otherwise connected with the 2012 Big Haynes Creek Wildlife Festival. This indemnity agreement shall include all reasonable attorneys' fees, costs, and expenses incurred by indemnity. I also understand that I am fully responsible for any Revenue/Sales Tax applicable for items sold at the 2012 Big Haynes Creek Wildlife Festival.

I have read and fully understand the Release Agreement stated above.
"Release Agreement" must be signed by ALL exhibitors to be accepted for this event.

Signature _____
Date _____



GEORGIA INTERNATIONAL
HORSE PARK®

Product Guarantee Statement

(art and craft exhibitors must sign)

"As an arts and crafts exhibitor, I testify that all the products that I plan to display and sell at The Big Haynes Creek Wildlife Festival are handmade items crafted by myself. None of the items I will display or sell are commercially manufactured, resell items, or kits."

This statement must be signed in order to be considered for this event as an arts and crafts exhibitor.

Signature _____
Date _____