



Big Haynes Creek Wildlife Festival

Food Vendor Application

August 25-26, 2012

Deadline: June 2, 2012



Dear Prospective Exhibitor,

The Georgia International Horse Park and the City of Conyers are delighted to have your interest in the 6th Annual Big Haynes Creek Wildlife Festival. The festival will be held on August 25-26, 2012 at the Georgia International Horse Park's Grand Prix Plaza overlooking the Grand Prix Stadium that was used during the 1996 Centennial Olympic Games for Equestrian events. The Georgia International Horse Park is located across Centennial Olympic Parkway from the Big Haynes Creek Nature Center, offering the public access to walking trails, a canoe launch, and observatory outlooks over the wetlands.

About Our Festival...

The purpose of the festival is to promote enjoyment and understanding of the outdoors through art, crafts, entertainment, demonstrations, fun and games. The festival also celebrates the Big Haynes Creek Nature Center and all the outdoor activities it offers to the public. The event appeals to the whole family as it features wildlife exhibits, demonstrations, hands-on exhibits, local performances, children's activities, arts, crafts and more. The festival will charge an entrance fee of \$5 per person as guests enjoy free parking. We invite you to join us at the Big Haynes Creek Wildlife Festival as we get WILD and enjoy all the outdoors has to offer!

As an Exhibitor...

Please read over the entire application and information before filling out your application. Be aware that all exhibitors who apply to the Big Haynes Creek Wildlife Festival will be juried. Submit 3 color photos with each application accurately representing your booth setup and a menu with pricing. All food vendor selections and menu items must be approved by Proof of the Pudding by MGR, the contracted concessionaire for the Georgia International Horse Park. As a result of this jury process, the Big Haynes Creek Wildlife Festival does not guarantee acceptance to everyone. Booth fees and electrical fees are required at the time of your application. Send only one check or money order to cover these fees made payable to PROOF OF THE PUDDING BY MGR, INC. This check will be deposited upon receipt. If you are not selected, you will receive a reimbursement check for your booth and electrical fees.



Carbonated beverages and bottled water sold during the festival must be purchased through Proof of the Pudding. Ice must also be purchased through Proof of the Pudding. No alcoholic beverages are allowed. A minimum \$1 million liability insurance certificate is required naming City of Conyers, Proof of the Pudding, and the Georgia International Horse Park as additional insured. Once accepted, a food vendor agreement, beverage and ice order form will be mailed along with a request for proof of insurance. Please read the rules and regulations very carefully on the back of this page.

If you have any questions, please contact Jil Goodson at 770-860-4192 or Proof of the Pudding at 770-860-4195. We appreciate your interest in our festival and look forward to receiving your application.

1996 Centennial Olympic Parkway ♦ Conyers ♦ Georgia ♦ 30013

EXHIBITOR INFORMATION

Entry Deadline.....June 2, 2012

Jurying Begins.....June 20, 2012

Acceptance Notification.....July 25, 2012



Exhibitor Setup

Friday, August 24....10:00AM-8:00PM

Festival Days

Saturday, August 25, 2012

Sunday, August 26, 2012

Open to the public....10:00AM-5:00PM

Breakdown on Sunday ONLY5:00PM

Breakdown cannot begin until the majority of the crowd clears the festival area

(NO EARLY DEPARTURES ALLOWED)

Rules and Regulations

The Big Haynes Creek Wildlife Festival reserves the right to make final interpretation of all rules. **An application is a commitment to show.** NO REFUNDS WILL BE MADE FOR CANCELLATION OR REMOVAL FOR CAUSE. In an event of unforeseen circumstances, the show may be terminated at the discretion of the Director. No refunds will be made for bad weather.

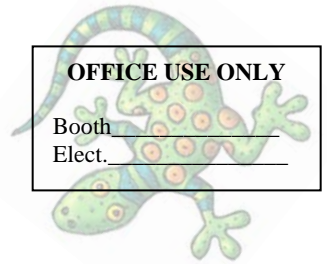
1. All items sold during the festival must be pre-approved by Proof of the Pudding. Exhibitors may only sell items that are accepted. Any items sold that were not listed on the application or not accepted must be removed from the festival.
2. **While all of the rules and regulations of the Department of Human Resources Public Health on Food Service for Temporary Food Establishments must be met, due to changes in the Georgia Food Service Regulations, a health permit from the Rockdale County Health Department will not be required for this event. Exhibitors failing to meet all rules and regulations may be asked to leave the festival without refund.**
3. Submit a total of (3) pictures that accurately represent your booth display and setup. In order for your pictures to be returned to you, place a self addressed, STAMPED envelope with your application. The festival will not be responsible for responding in any manner to an applicant who fails to provide this return envelope with sufficient postage.
4. The APPLICATION DEADLINE IS JUNE 2, 2012.
5. Each booth space is 10x20 (10ft front with a 20ft back). Each exhibitor must keep within the 10x20 assigned space unless additional space has been purchased.
6. Carbonated beverages and bottled water sold during the festival must be purchased from Proof of the Pudding.
7. Ice must be purchased through Proof of the Pudding.
8. A minimum \$1 million liability insurance certificate naming the City of Conyers, Proof of the Pudding by MGR, and The Georgia International Horse Park as additional insured is required.
9. No alcoholic beverages are allowed.
10. Booths must be neat in appearance and not distract from neighboring displays. Each space must be left clean at the end of the day. **Each exhibitor is responsible for their own trash removal and proper grease disposal.** Dumpsters will be located near the food areas for your convenience. The Big Haynes Creek Wildlife Festival is not responsible for damage to personal property during the event. Overnight security is provided on Friday and Saturday nights.
11. **All exhibitors will be required to supply their own tents, tables, chairs, displays, equipment, electrical cords, table covers, etc.**
12. Exhibitors are not allowed to stake tents into the asphalt or concrete on the show grounds.
13. Exhibitors are required to handle their own Sales Tax.
14. Booths must be manned at all times and must remain open from 9:30AM-5:00PM for the entire festival day. Exhibitors may not remove their setup or equipment until the end of the festival day on Sunday. Vehicles will not be allowed onto the festival plaza until the Conyers Police Department determines it is safe for vehicle traffic.
15. All exhibitors must sign the release statement in order for the application to be accepted.
16. Electricity is a PAID amenity. You must pay when you apply.
17. Gas powered generators are strictly prohibited.
18. Checks post-dated or returned unpaid by the bank will result in IMMEDIATE DISQUALIFICATION, and a fee of \$30 will be charged.
19. The Big Haynes Creek Wildlife Festival reserves the right to reject any organization whose presentation, goals or objectives may be offensive and not in the best interest of the community.
20. Pets are not allowed in the festival area at any time.
21. No sound equipment such as radios, tape decks, CD players or stereos is allowed in exhibit area.
22. Vehicles are not allowed in the festival area after setup time is over or during the festival.
23. An exhibitor failing to meet all of the requirements and regulations may be asked to leave the festival area or will be disqualified.



Big Haynes Creek Wildlife Festival

Food Vendor Application

Please detach the application and send with payment, pictures, and signature(s) to:
1996 Centennial Olympic Parkway, Conyers, GA 30013



OFFICE USE ONLY

Booth _____
Elect. _____

EXHIBITORS NAME: _____
 BUSINESS/ORGANIZATION _____
 ADDRESS _____ CITY/STATE/ZIP _____
 PHONE (H) _____ PHONE (MOBILE) _____
 PHONE (W) _____ EMAIL ADDRESS _____

Did you participate in the 2011 Big Haynes Creek Wildlife Festival? _____
 If yes, would you like to be placed in the same booth space? _____ What was your 2011 booth location? _____
 Please list any booth requirements or requests. _____

****PLEASE NOTE THAT EVERY EFFORT WILL BE MADE TO ACCOMMODATE THE NEEDS OF EACH EXHIBITOR,
 BUT NO GUARANTEES CAN BE MADE DUE TO LIMITED SPACE****

Please check the appropriate exhibitor category, and fill out information and fees accordingly!

see back of page for category details and important signature requirements

Professional/For Profit Business

Type of concession (trailer, tent, etc.): _____

Size of concession: _____

Type of Food: _____

Requested menu items to be sold: (please be specific; include all items that you wish to be juried. Include range of prices)
 use additional paper if needed

If you need electricity, please list items needing electricity: _____

Make check payable to Proof of the Pudding by MGR

Number of Booths _____ x	\$500.00	=
Electricity Fee at Number of Booths _____ x 220 electric, single phase up to 60 amps	\$100.00	=
	TOTAL AMOUNT ENCLOSED	=

Church/Civic/Not for Profit Organizations.

Please supply non-profit documentation with application!

Type of concession (trailer, tent, etc.): _____

Size of concession: _____

Type of Food: _____

Requested menu items to be sold: (please be specific; include all items that you wish to be juried. Include range of prices.)
 use additional paper if needed

If you need electricity, please list items needing electricity: _____

Make check payable to Proof of the Pudding by MGR

Number of Booths _____ x	\$150.00	=
Electricity Fee at Number of Booths _____ x 220 electric, single phase up to 60 amps	\$100.00	=
	TOTAL AMOUNT ENCLOSED	=

FOR OFFICE USE ONLY

Date Received _____ Category _____ Sub-Category _____
 Rankings _____ Overall Rank _____
 Accepted _____ Declined _____ Restrictions _____
 Notes: _____

Categories Include...

- ★ **Professional/For Profit Business:** This category includes any business, group or individual doing business for profit. Please include 3 pictures showing an accurate representation of your booth and setup. All items sold must be pre-approved by Proof of the Pudding. Each exhibitor must comply with all rules and regulations.
- ★ **Church/Civic/Not for Profit Organizations:** This category includes any group or organization with a not for profit status. Proof of not for profit status is required with the application. Please include 3 color pictures showing an accurate representation of your booth and setup. All items sold must be pre-approved by Proof of the Pudding, and each exhibitor must comply with all rules and regulations.

www.bighaynescreekwildlifefestival.com

Important Signature

Release Agreement

(all exhibitors must sign)

I do hereby release, acquit and forever discharge The Big Haynes Creek Wildlife Festival and the City of Conyers, Proof of the Pudding by MGR, its agents, servants, successors and assigns and all other persons, firms and corporations from any and all actions, causes of action, claims, demands, damages, costs, loss of service, expenses and compensations, which I may acquire or may accrue, arising out of any events taking place August 25-26, 2012 or otherwise connected with the 2012 Big Haynes Creek Wildlife Festival. I further agree to hereby indemnify The Big Haynes Creek Wildlife Festival and the City of Conyers, Proof of the Pudding by MGR. its agents, servants, successors and assigns and all other persons, firms and corporations against any and all claims, demands, damages or causes of action, both legal and equitable, asserted by any third party, their employees, agents, servants, successors and assigns arising from the events taking place August 25-26, 2012 or otherwise connected with the 2012 Big Haynes Creek Wildlife Festival. This indemnity agreement shall include all reasonable attorneys' fees, costs, and expenses incurred by indemnity. I also understand that I am fully responsible for any Revenue/Sales Tax applicable for items sold at the 2012 Big Haynes Creek Wildlife Festival.

I have read and fully understand the Release Agreement stated above.
 "Release Agreement" must be signed by ALL exhibitors to be accepted for this event.



Signature _____
 Date _____

